

**MODESTO CITY SCHOOLS**  
**CALL AND NOTICE OF BOARD OF EDUCATION**  
**CONTINUED SPECIAL MEETING**

**Friday, February 22, 2008**

At the direction of the President of the Board of Education, a Continued Special Meeting of the Board of Education of Modesto City Schools is hereby called for Friday, February 22, 2008, commencing at 4:15 p.m., in the Eleanor McKnight Haines Theater at Johansen High School, 641 Norseman Drive, Modesto, California. The business to be transacted at this meeting is as follows:

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**A. INITIAL MATTERS:**

4:15 to 4:16 1. Call to Order.

**B. CONSENT ITEMS:**


4:16 to 4:17 1. Approval of Acceptance of Completion of the Contract with J.L. Bray & Son, Inc., Bid No. 4130: Davis High School HVAC Modernization.

**C. DISCUSSION AND ACTION ITEMS:**

4:17 to 6:30 1. Approval of Budget Adjustments, Program and Staff Reductions for Fiscal Years 2007/08 and 2008/09 (updated list).

**D. ADJOURNMENT**

**DATED: February 20, 2008**

  
Arturo M. Flores  
Superintendent and Secretary  
to the Board of Education

MODESTO CITY SCHOOLS

TO: Arturo M. Flores, Superintendent

Continued Special Meeting

SUBJECT: Approval of Acceptance of Completion of  
Contract with J.L. Bray & Son, Inc., Bid  
No. 4130: Davis High School, HVAC  
Modernization

February 22, 2008

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BACKGROUND

On April 23, 2007, the Board of Education approved authorization to award Bid No. 4130 consisting of Davis High School, HVAC and Re-Roofing of wings 200, 400, 600 to J.L. Bray & Son, Inc., in the amount of \$2,767,000.

Additional HVAC work is anticipated.

ISSUE

The Board of Education must formally accept completion of public works contracts.

PROPOSAL

The work performed under the contract with J.L. Bray & Son, Inc., Bid No. 4130 has been inspected by the project manager and reported to be satisfactorily completed in accordance with plans and specifications. A Notice of Completion will be filed and final payments will be made as authorized under the terms of the contract.

FISCAL IMPACT

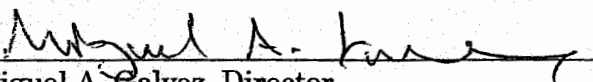
This contract, at a total cost of \$2,767,000, was funded from District Block Grant, State Modernization, One Time Monies and Deferred Maintenance.

RECOMMENDATION

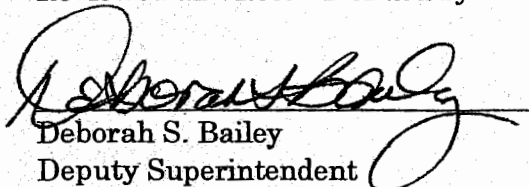
It is recommended that the Board of Education approve acceptance of completion of contract with J.L. Bray & Son, Inc., Bid No. 4130: Davis High School, HVAC Modernization.

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Recommended by:

  
Miguel A. Galvez, Director  
Facilities Development and Support

Reviewed and Recommended by:

  
Deborah S. Bailey  
Deputy Superintendent  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:

  
Arturo M. Flores  
Superintendent

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## MODESTO CITY SCHOOLS

TO: Arturo M. Flores, Superintendent

Continued  
Special Meeting

SUBJECT: Approval of Budget Adjustments, Program  
and Staff Reductions for Fiscal Years 2007/08  
and 2008/09 (Updated List)

February 22, 2008

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This agenda report has been updated from the February 19, 2008, meeting to reflect additional information. The update does not change what was presented in the original agenda item but adds additional positions proposed for reduction based on recommendations developed after the previous agenda was published. Those additions are listed in a new section on the last page of the attachment.

### **BACKGROUND**

Modesto City Schools has experienced declining enrollment in the elementary district for several years. Projections indicate that decline will begin to affect the high schools next year. Declining enrollment leads to revenue decreases that impact more than classroom teachers and require general budget cuts.

The governor released his proposed 2008/09 state budget on January 10, 2008. Due to serious revenue deficits at the state level, the proposed 08/09 budget includes no funding COLA and would make extensive cuts to existing education funding.

### **ISSUE**

Modesto City Schools needs to cut approximately \$12 million from the ongoing budget to address both declining enrollment and the proposed state funding reductions. While the final state budget may not be exactly as the governor has proposed, a state-level deficit of over \$14 billion and climbing is likely to result in serious cuts to all programs, including education.

### **PROPOSAL**

With over 83% of our budget currently committed to employee salaries and benefits, budget reductions of the magnitude we are facing cannot be accomplished without impacting jobs. Priorities for developing the budget proposal have been focused on keeping cuts as far from the classroom as possible and sparing as many jobs as possible.

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Approval of Budget Adjustments, Program and Staff Reductions for Fiscal Years 2007/08 and 2008/09 (Updated List)

The cabinet, all divisions and departments, the budget advisory committee and the employee units have been meeting intensively to brainstorm ideas for cuts, evaluate potential savings, and evaluate the appropriate priorities for program and staffing reductions. The attached list represents an estimated \$12 million in budget adjustments, funding shifts, program/service level reductions and reduced staffing.

Some of the items listed will require negotiation with bargaining units and others require more detailed study for implementation. Upon board approval of the package, these steps will begin.

The state's financial picture continues to evolve. Unfortunately, the district must file the second interim financial report for 2007/08 in March, reflecting the governor's current proposal.

Our 2008/09 budget must be adopted by June 30 even though it is unlikely that we will have a final state budget by then. We must prepare a budget plan that can accommodate the "worst case" possibilities. If the financial outlook improves later, cuts can be restored.

The package of adjustments and reductions proposed for board approval maintains a fiscally solvent status for the district.

### FISCAL IMPACT

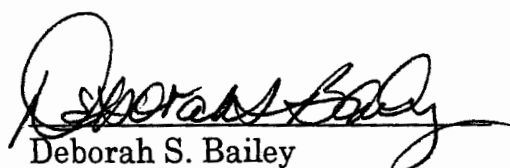
The proposed \$12 million in adjustments and reductions will allow the district to remain fiscally sound.

### RECOMMENDATION

It is recommended that the Board of Education approve budget adjustments, program and staff reductions for fiscal years 2007/08 and 2008/09.

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Prepared and Recommended by:



Deborah S. Bailey  
Deputy Superintendent  
Chief Business Official

Approved for Recommendation  
to the Governing Board by:



Arturo M. Flores  
Superintendent

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# Amended Recommended Budget Adjustments/Reductions

Special Governing Board Meeting - February 22, 2008

	<u>FTE</u>	<u>Estimated Value</u> <u>(all sources)</u>
<b>Budget Adjustments</b>		
1 Capture LEA/MAA projected carryover - One time		\$2,100,107
2 Child Development loan repayment		unknown
3 Increase custodial transfer		\$23,000
4 Reduce AT&T Internet		\$80,000
5 Reduce Cellular Phone - change in carrier		\$20,000
6 Reduce District Administration Budgets		\$200,000
7 Reduce Equipment Replacement - Copier		\$25,000
8 Reduce Property/Liability contribution		\$400,000
9 Reduce Property/Liability reserve - One Time		\$1,000,000
10 Reduce Standard Equipment		\$30,000
11 Reduce Workers Comp rate from 2.0 to 1.4		\$928,546
12 Reduce Workers Comp rate from 1.4 to 1.1		\$503,677
13 Shift Cheer Camp to Risk Mgmt Fund		\$17,500
14 Shift Destiny to Microsoft voucher		\$33,868
15 Shift Norton Anti-virus to Microsoft voucher		\$96,633
16 Skip annual print shop equipment contribution		\$50,000
17 Skip annual vehicle replacement contribution		\$275,000
18 Staffing ratio adjustment - ROP	7.00	\$469,000
19 Vice Principals - Shift to site budget	6.80	\$693,023
20 Voluntary work year/work day reduction		unknown
		<u>\$6,945,353</u>

**Site Level**

21	K-6 After School Coordinator (ASES)	2.00	\$120,000
22	K-6 CSR, Grade K convert to Option 2 - Net savings	25.00	\$697,500
23	K-6 Eliminate GATE Transportation	unknown	\$30,000
24	K-6 Healthy Start Neighborhood Service Worker	1.75	\$83,131
25	K-6 Nurses (contract states 4.0 FTE)	1.26	\$106,445
26	K-6 RS/ISGI staffing reduction	2.00	\$161,733
27	K-6 Single Track Conversion - Salary savings		\$29,500
28	K-12 Music	4.00	\$400,000
29	K-12 Site Allocation decrease		\$236,098
30	K-12 Site Carryover (3 yr avg)		\$136,000
31	7-8 Cheerleading		\$31,000
32	7-8 Librarians	4.00	\$206,534
33	7-8 Librarians e-days		\$10,240
34	7-12 AVID - Limit number of participating schools		\$107,000
35	7-12 AVID Stipends - site level		\$10,872
36	9-12 Bookroom clerks/library assts	5.00	\$250,000
37	9-12 Career Technicians	6.00	\$252,179
38	9-12 Cheer Uniforms (shorts/school tee)		\$79,000
39	9-12 Counselor ratio increased to 625:1	4.60	\$383,975
40	9-12 Gregori HS Principal postponed till 09/10 - One Time		\$140,700
41	9-12 Librarians e-days		\$14,711
42	9-12 Librarians Summer Service Stipend		\$5,423
43	9-12 Nurses (retain .20 FTE @ Elliott, reduce others)	1.30	\$109,825
44	9-12 Textbook/Media Center Clerk (JHS)	1.00	\$50,500
			<u>\$3,652,366</u>

**District Level**

45 Accounting Specialist - Vacant	1.00	\$51,233
46 AP/AVID Coordinator	0.40	\$42,470
47 Auditorium Manager	1.00	\$91,739
48 Bilingual Language Development Specialist	1.00	\$99,372
49 Chairperson, District Nurse	1.00	\$104,038
50 Computer Technician - 1 Vacant/1 Attrition	2.00	\$140,000
51 Installation Support Manager - Vacant	1.00	\$90,000
52 K-6 Math Resource Teacher	1.00	\$89,000
53 Private Eye Training		\$25,000
54 Project Designer	1.00	\$91,744
55 Reading Recovery Training		\$150,000
56 Reduce clerical staffing - Vacant	0.50	\$26,208
57 Science Coordinator .40/Resource Teacher .60	1.00	\$96,367
58 Social Science Coordinator	0.40	\$38,498
59 Travel Budgets		<u>\$250,000</u>
		<u>\$1,385,669</u>

**Summary:**

<b>Budget Adjustments</b>	<b>\$6,945,353</b>
<b>Site Level</b>	<b>\$3,652,366</b>
<b>District Level</b>	<b><u>\$1,385,669</u></b>
<b>Total Recommended Budget Adjustments/Reductions</b>	<b><u><u>\$11,983,388</u></u></b>

**Additions to 2/19/08 List**

60 Assistant Principal, Supervision & Attendance	1.00	\$113,277
61 Attendance/Community Resource Assistant	1.00	\$109,440
62 Director, District Level	2.00	\$284,504
63 District Office Clerical Position	1.00	\$44,069
64 K-6 Principal	1.00	\$118,799
65 Public Information Officer	1.00	\$77,166

**"Amended" Summary:**

<b>Budget Adjustments</b>		\$6,945,353
<b>Site Level</b>		\$3,884,442
<b>District Level</b>		<u>\$1,900,848</u>
<b>Total "Amended" Recommended Budget Adjustments/Reductions</b>		<u><u>\$12,730,644</u></u>